

**MINUTES OF MEETING
LANDMARK AT DORAL
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Landmark at Doral Community Development District held a Regular Meeting on March 12, 2020 at 10:00 a.m., at the offices of Lennar Homes, 730 NW 107th Avenue, Suite 300, Miami, Florida 33172.

For Landmark at Doral CDD:

Teresa Baluja	Chair
Carmen Orozco	Vice Chair
Raisa Krause	Assistant Secretary

Also present were:

Cindy Cerbone	District Manager
Daniel Rom	Wrathell, Hunt and Associates, LLC
Mike Pawelczyk	District Counsel
Juan Alvarez	District Engineer
Todd Patterson	Public (<i>Appointed to Seat 5 during meeting</i>)

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Cerbone called the meeting to order at 10:26 a.m. Supervisors Baluja, Orozco and Krause were present, in person. Supervisor Ortiz was not present. One seat was vacant.

SECOND ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

**Discussion/Consideration of Candidate to
Fill Unexpired Term of Seat 5**

Ms. Baluja nominated Mr. Todd Patterson to fill Seat 5.

On MOTION by Ms. Orozco and seconded by Ms. Krause, with all in favor, the appointment of Mr. Todd Patterson to Seat 5, term expires November, 2020, was approved.

A. Administration of Oath of Office to Newly Appointed Supervisor (*the following will be provided in a separate package*)

Ms. Cerbone, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Patterson. Ms. Cerbone provided and she and Mr. Pawelczyk briefly explained the following items:

- I. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- II. Membership, Obligations and Responsibilities**
- III. Financial Disclosure Forms**
 - a. Form 1: Statement of Financial Interests**
 - b. Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - c. Form 1F: Final Statement of Financial Interests**
- IV. Form 8B – Memorandum of Voting Conflict**

B. Consideration of Resolution 2020-03, Designating a Chair, a Vice Chair, a Secretary, Assistant Secretaries, a Treasurer and an Assistant Treasurer of the District, and Providing for an Effective Date

Ms. Baluja nominated the following slate of officers:

Teresa Baluja	Chair
Carmen Orozco	Vice Chair
Craig Wrathell	Secretary
Raisa Krause	Assistant Secretary
Jorge Ortiz	Assistant Secretary
Todd Patterson	Assistant Secretary
Cindy Cerbone	Assistant Secretary
Craig Wrathell	Treasurer
Jeff Pinder	Assistant Treasurer

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No other nominations were made.

Ms. Cerbone presented Resolution 2020-03.

On MOTION by Ms. Orozco and seconded by Ms. Baluja, with all in favor, Resolution 2020-03, Designating a Chair, a Vice Chair, a Secretary, Assistant Secretaries, a Treasurer and an Assistant Treasurer of the District, as nominated, and Providing for an Effective Date, was adopted.

FOURTH ORDER OF BUSINESS

Consideration of District Engineer's Recommendation on Lump Sum O & M Amount for Doral Cay

Ms. Cerbone stated Management received the one time capital tie in payment to utilize the excess storage capacity of the District's stormwater system. She distributed the analysis of costs for the Lump Sum Operations & Maintenance (O&M) perpetual payment that would be used annually to offset yearly costs. Repairs to portions of the connection, on CDD property, such as the outfall, concrete, etc., would be made by the CDD and billed to the developer.

On MOTION by Ms. Baluja and seconded by Ms. Orozco, with all in favor, Analysis 2 of the District Engineer's Recommendation on Lump Sum O & M Amount for Doral Cay and the Terra Acon Doranda Developments, LLC, Storm Water Storage and Retention Easement and Reimbursement Agreement, in substantial form, were approved.

FIFTH ORDER OF BUSINESS

Discussion/Consideration Terra Acon Doranda Developments, LLC Storm Water Storage and Retention Easement and Reimbursement Agreement

This item was presented during the Fourth Order of Business.

SIXTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of January 31, 2020

Ms. Cerbone presented the Unaudited Financial Statements as of January 31, 2020.

On MOTION by Ms. Baluja and seconded by Ms. Orozco, with all in favor, the Unaudited Financial Statements as of January 31, 2020, were accepted.

SEVENTH ORDER OF BUSINESS

Approval of December 12, 2019 Regular Meeting Minutes

Ms. Cerbone presented the December 12, 2019 Regular Meeting Minutes.

On MOTION by Ms. Baluja and seconded by Ms. Orozco, with all in favor, the December 12, 2019 Regular Meeting Minutes, as presented, were approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Billing, Cochran, Lyles, Mauro & Ramsey, P.A.*

There being no report, the next item followed.

B. District Engineer: *Alvarez Engineers, Inc.*

There being no report, the next item followed.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

- **NEXT MEETING DATE: April 9, 2020 at 10:00 A.M.**
 - **QUORUM CHECK**

The next meeting was scheduled for April 9, 2020 but might be cancelled.

NINTH ORDER OF BUSINESS

Public Comments/Supervisors' Requests

There being no public comments or Supervisors' requests, the next item followed.

TENTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned.

On MOTION by Ms. Baluja and seconded by Ms. Orozco, with all in favor, the meeting adjourned at 10:48 a.m.

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DocuSigned by:
Cindy Cerbone
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Secretary/Assistant Secretary

DocuSigned by:
Carmen Orzco
6C9915A301A04BF...

Chair/Vice Chair