

**MINUTES OF MEETING  
LANDMARK AT DORAL  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Landmark at Doral Community Development District held a Regular Meeting on November 19, 2020, *immediately following the Landowners' Meeting scheduled to commence at 10:00 a.m.*, at the offices of Lennar, 730 N.W. 107<sup>th</sup> Avenue, Suite 300, Miami, Florida 33172.

**For Landmark at Doral CDD:**

Teresa Baluja (via telephone)	Chair
Carmen Orozco	Vice Chair
Todd Patterson	Assistant Secretary
Su Wun Bosco Leu	Assistant Secretary
Michelle A. Garcia	Assistant Secretary

**Also present were:**

Daniel Rom	District Manager
Ginger Wald	District Counsel
Juan Alvarez	District Engineer
Mirtha Davis-Lockwood	Resident
Sheriyah McCoy	Resident
Madelys Coronado	Resident

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Rom called the meeting to order at 11:07 a.m. He stated the Landowners' Meeting just concluded at which Mr. Bosco Leu was elected to the Board. The Oath of Office was administered to Ms. Michelle A. Garcia, Seat 1, prior to this meeting. Supervisors Orozco, Patterson, Leu and Garcia were present in person. Supervisor Baluja was attending via telephone.

**SECOND ORDER OF BUSINESS**

**Public Comments**

Ms. Mirtha Davis-Lockwood, a resident, stated that residents would contest appointments of non-homeowners to the Board and that residents would be requesting a full review of all items being assessed to resident’s taxes from the CDD, as she feels that some items should not be included in their taxes. There was a question in reference to the 66<sup>th</sup> Street median and ownership/voting rights of that area.

Ms. Sheriyah McCoy, a resident, asked if CDD announcements could be published in a medium that was more accessible to the general public.

**THIRD ORDER OF BUSINESS**

**Administration of Oath of Office to Newly Elected Supervisors [SEATS 1 & 4], (the following to be provided in a separate package)**

Ms. Wald, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Su Wun Bosco Leu. The following items were provided and would be reviewed, individually, following the meeting:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
  - I. Form 1: Statement of Financial Interests**
  - II. Form 1X: Amendment to Form 1, Statement of Financial Interests**
  - III. Form 1F: Final Statement of Financial Interests**
- D. Form 8B – Memorandum of Voting Conflict**

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-01, Canvassing and Certifying the Results of the Landowners’ Election of Supervisors Held Pursuant to Section 190.006(2), Florida Statutes; and Providing for an Effective Date**

Mr. Rom presented Resolution 2021-01 and recapped the Landowners’ Election results as follows:

Seat 4            Su Wan Bosco Leu            36 votes            4-year Term

**On MOTION by Mr. Patterson and seconded by Ms. Garcia, with all in favor, Resolution 2021-01, Canvassing and Certifying the Results of the Landowners’ Election of Supervisors Held Pursuant to Section 190.006(2), Florida Statutes; and Providing for an Effective Date, was adopted.**

**FIFTH ORDER OF BUSINESS**

**Consider Appointment of Qualified Elector to Fill Vacancy in Seat 5**

Mr. Leu nominated Mr. Todd Patterson to fill the vacancy in Seat 5. No other nominations were made.

**On MOTION by Ms. Garcia and seconded by Ms. Orozco, with all in favor, the appointment of Mr. Todd Patterson to Seat 5, term expires November 2024, was approved.**

- **Administration of Oath of Office to Newly Elected Supervisor**

The Oath of Office was administered to Mr. Patterson following the Eleventh Order of Business.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-02, Designating a Chair, a Vice Chair, a Secretary, Assistant Secretaries, a Treasurer and an Assistant Treasurer of the Landmark at Doral Community Development District, and Providing for an Effective Date**

Mr. Rom presented Resolution 2021-02. Ms. Wald discussed the roles and responsibilities of the Board Members and officer positions.

Ms. Baluja nominated the following slate of officers:

Chair	Teresa Baluja
Vice Chair	Carmen Orozco
Secretary	Craig Wrathell
Assistant Secretary	Todd Patterson
Assistant Secretary	Su Wan Bosco Leu
Assistant Secretary	Michelle A. Garcia
Assistant Secretary	Cindy Cerbone
Assistant Secretary	Daniel Rom
Treasurer	Craig Wrathell
Assistant Treasurer	Jeff Pinder

Mr. Leu nominated the following slate of officers:

Chair	Todd Patterson
Vice Chair	Su Wan Bosco Leu
Secretary	Craig Wrathell
Assistant Secretary	Teresa Baluja
Assistant Secretary	Carmen Orozco
Assistant Secretary	Michelle A. Garcia
Assistant Secretary	Cindy Cerbone
Assistant Secretary	Daniel Rom
Treasurer	Craig Wrathell
Assistant Treasurer	Jeff Pinder

No other nominations were made.

**On MOTION by Ms. Orozco and seconded by Ms. Garcia, with Ms. Orozco, Ms. Garcia and Ms. Baluja in favor and Mr. Leu and Mr. Patterson dissenting, Resolution 2021-02, Designating a Chair, a Vice Chair, a Secretary, Assistant Secretaries, a Treasurer and an Assistant Treasurer of the Landmark at Doral Community Development District, as nominated by Ms. Baluja, and Providing for an Effective Date, was adopted. [Motion passed 3-2]**

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-03, Ratifying and Approving Actions Taken by the Board of Supervisors at Meetings Held Via Media Communications Technology Pursuant to Executive Order No. 20-69, as Amended and Extended, as a Result of the Covid-19 Pandemic**

Ms. Wald presented Resolution 2021-03.

**On MOTION by Ms. Orozco and seconded by Ms. Baluja, with all in favor, Resolution 2021-03, Ratifying and Approving Actions Taken by the Board of Supervisors at Meetings Held Via Media Communications Technology Pursuant to Executive Order No. 20-69, as Amended and Extended, as a Result of the Covid-19 Pandemic, was adopted.**

**EIGHTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of September 30, 2020**

Mr. Rom presented the Unaudited Financial Statements as of September 30, 2020. Discussion ensued regarding construction funds. This item was deferred to the next meeting.

**NINTH ORDER OF BUSINESS**

**Approval of September 10, 2020 Telephonic Public Hearing and Meeting Minutes**

Mr. Rom presented the September 10, 2020 Telephonic Public Hearing and Meeting Minutes.

**On MOTION by Ms. Orozco and seconded by Ms. Garcia, with all in favor, the September 10, 2020 Telephonic Public Hearing and Meeting Minutes, as presented, were approved.**

**TENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel: *Billing, Cochran, Lyles, Mauro & Ramsey, P.A.***

There being nothing further to report, the next item followed.

**B. District Engineer: *Alvarez Engineers, Inc.***

There being no report, the next item followed.

**C. District Manager: *Wrathell, Hunt and Associates, LLC***

Mr. Leu suggested changing the meeting location. Ms. Wald discussed advertising and meeting room requirements, including COVID-19 considerations. The subject of a new meeting location would be discussed in January 2021.

- **NEXT MEETING DATE: December 10, 2020 at 10:00 A.M.**
  - **QUORUM CHECK**

The next meeting will be held December 10, 2020 but might be cancelled, if not necessary.

**ELEVENTH ORDER OF BUSINESS**

**Public Comments/Supervisors’ Requests**

Ms. Davis-Lockwood stated that she was requesting a review of Ms. Garcia’s qualification as a candidate and if Ms. Garcia was a resident. Ms. Davis-Lockwood was advised by District Counsel that she would need to submit that request to the Supervisor of Elections, as the District does not determine or handle the candidate qualification process.

A member of the public stated that homeowners wished to form a committee to review decisions on any budget adjustments prior to any changes being made by the Board.

- **Administration of Oath of Office to Newly Elected Supervisor**

**This item, previously part of the Fifth Order of Business, was presented out of order.**

Ms. Wald, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Todd Patterson.

**TWELFTH ORDER OF BUSINESS**

**Adjournment**

There being nothing further to discuss, the meeting adjourned.

**On MOTION by Ms. Orozco and seconded by Ms. Garcia, with all in favor, the meeting adjourned at 11:45 a.m.**

*Cindy Carbono*  
Secretary/Assistant Secretary

*[Signature]*  
Chair/Vice Chair