

**LANDMARK AT
DORAL**

**COMMUNITY DEVELOPMENT
DISTRICT**

December 10, 2020

BOARD OF SUPERVISORS

REGULAR MEETING

AGENDA

Landmark at Doral Community Development District

OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W • Boca Raton, Florida 33431

Phone: (561) 571-0010 • Fax: (561) 571-0013 • Toll-free: (877) 276-0889

December 3 2020

Board of Supervisors
Landmark at Doral Community Development District

Dear Board Members:

ATTENDEES:

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

TO ATTEND BY TELEPHONE:
CALL-IN NUMBER: 1-888-354-0094
CONFERENCE ID: 435668

The Board of Supervisors of the Landmark at Doral Community Development District will hold a Regular Meeting on December 10, 2020, at 10:00 a.m., at the offices of Lennar, 730 N.W. 107th Avenue, Suite 300, Miami, Florida 33172. The agenda is as follows:

1. Call to Order/Roll Call
2. Public Comments
3. Acceptance of Unaudited Financial Statements as of October 31, 2020
4. Approval of Minutes
 - A. November 19, 2020 Landowners' Meeting
 - B. November 19, 2020 Regular Meeting
5. Staff Reports
 - A. District Counsel: *Billing, Cochran, Lyles, Mauro & Ramsey, P.A.*
 - B. District Engineer: *Alvarez Engineers, Inc.*
 - Discussion: Fifth Supplemental Engineer's Report
 - C. District Manager: *Wrathell, Hunt and Associates, LLC*
 - NEXT MEETING DATE: January 14, 2021 at 10:00 A.M.
 - QUORUM CHECK

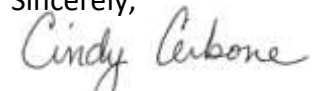
Michelle Garcia	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
Carmen Orozco	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
Teresa Baluja	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
Su Wun Bosco Leu	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
Todd Patterson	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO

6. Public Comments/Supervisors' Requests

7. Adjournment

Please do not hesitate to contact me directly at (561) 346-5294 or Daniel Rom at (561) 909-7930 with any questions.

Sincerely,

A handwritten signature in cursive script that reads "Cindy Cerbone".

Cindy Cerbone
District Manager

**LANDMARK AT DORAL
COMMUNITY DEVELOPMENT DISTRICT**

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**LANDMARK AT DORAL
COMMUNITY DEVELOPMENT DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
OCTOBER 31, 2020**

**LANDMARK AT DORAL
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
OCTOBER 31, 2020**

	Major Funds				Total Governmental Funds
	General	Debt Service Series 2016	Debt Service Series 2019	Capital Projects Series 2016	
ASSETS					
Cash - SunTrust					
Unreserved	\$ 122,593	\$ -	\$ -	\$ -	\$ 122,593
Reserved for parking garage	15	-	-	-	15
Reserved for south parcel	333	-	-	-	333
Reserved for army corp of engineers	362	-	-	-	362
Investments					
Revenue	-	76,779	453,088	-	529,867
Reserve	-	90,075	-	-	90,075
Reserve - senior	-	-	366,800	-	366,800
Reserve - subordinate	-	-	161,500	-	161,500
COI	-	-	7,235	-	7,235
Construction	-	-	-	105,786	105,786
Total assets	<u>\$ 123,303</u>	<u>\$ 166,854</u>	<u>\$ 988,623</u>	<u>\$ 105,786</u>	<u>\$ 1,384,566</u>
LIABILITIES					
Liabilities					
Accounts payable	\$ 2,447	\$ -	\$ -	\$ -	\$ 2,447
Accrued contracts payable	-	-	-	1,020	1,020
Due to Lennar	3,000	-	-	-	3,000
Total liabilities	<u>5,447</u>	<u>-</u>	<u>-</u>	<u>1,020</u>	<u>6,467</u>
Fund balances					
Restricted for:					
Debt service	-	166,854	988,623	-	1,155,477
Capital projects	-	-	-	104,766	104,766
Unassigned	117,856	-	-	-	117,856
Total fund balances	<u>117,856</u>	<u>166,854</u>	<u>988,623</u>	<u>104,766</u>	<u>1,378,099</u>
Total liabilities and fund balances	<u>\$ 123,303</u>	<u>\$ 166,854</u>	<u>\$ 988,623</u>	<u>\$ 105,786</u>	<u>\$ 1,384,566</u>

**LANDMARK AT DORAL
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED OCTOBER 31, 2020**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy: on-roll	\$ -	\$ -	\$ 162,759	0%
Assessment levy: off-roll				
North (Lennar)	-	-	19,976	0%
Interest & miscellaneous	1	1	-	N/A
Total revenues	<u>1</u>	<u>1</u>	<u>182,735</u>	0%
EXPENDITURES				
Professional & administrative				
Management/accounting/recording	3,340	3,340	40,080	8%
Legal - general counsel				
Billing, Cochran, Lyles, Mauro & Ramsey	-	-	18,000	0%
Engineering	-	-	10,000	0%
Audit	-	-	8,500	0%
Accounting services - debt service	442	442	5,305	8%
Assessment roll preparation	950	950	11,395	8%
Arbitrage rebate calculation	-	-	1,500	0%
Dissemination agent	292	292	3,500	8%
Trustee	-	-	5,500	0%
Postage & reproduction	-	-	500	0%
Printing & binding	42	42	500	8%
Legal advertising	-	-	1,500	0%
Office supplies	-	-	500	0%
Annual district filing fee	-	-	175	0%
Insurance: general liability	6,188	6,188	6,484	95%
ADA website compliance	-	-	210	0%
Website	705	705	705	100%
Contingencies	64	64	1,000	6%
Total professional & administrative	<u>12,023</u>	<u>12,023</u>	<u>115,354</u>	10%

**LANDMARK AT DORAL
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
FOR THE PERIOD ENDED OCTOBER 31, 2020**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
Field operations				
Monitoring reports	-	-	5,400	0%
Wetlands planting and earthwork	-	-	14,350	0%
Area management services	-	-	24,442	0%
Groundwater sampling	-	-	12,500	0%
Annual permits & plat	-	-	5,500	0%
Contingencies	-	-	3,490	0%
Total field operations	<u>-</u>	<u>-</u>	<u>65,682</u>	0%
Other fees and charges				
Property appraiser	-	-	848	0%
Tax collector	-	-	848	0%
Total other fees and charges	<u>-</u>	<u>-</u>	<u>1,696</u>	0%
Total expenditures	<u>12,023</u>	<u>12,023</u>	<u>182,732</u>	7%
Excess/(deficiency) of revenues over/(under) expenditures	(12,022)	(12,022)	3	
Fund balance - beginning	<u>129,878</u>	<u>129,878</u>	<u>64,938</u>	
Fund balance - ending (projected)	<u>117,856</u>	<u>117,856</u>	<u>64,941</u>	
Assigned				
3 months working capital	50,546	50,546	50,546	
Unassigned	67,310	67,310	14,395	
Fund balance - ending	<u>\$ 117,856</u>	<u>\$ 117,856</u>	<u>\$ 64,941</u>	

**LANDMARK AT DORAL
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2016
FOR THE PERIOD ENDED OCTOBER 31, 2020**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Special assessments - on roll	\$ -	\$ -	\$ 182,046	0%
Interest	1	1	-	N/A
Total revenues	<u>1</u>	<u>1</u>	<u>182,046</u>	0%
EXPENDITURES				
Principal	-	-	54,000	0%
Interest	-	-	126,873	0%
Total expenditures	<u>-</u>	<u>-</u>	<u>180,873</u>	0%
Other fees and charges				
Property appraiser	-	-	948	0%
Tax collector	-	-	948	0%
Total other fees and charges	<u>-</u>	<u>-</u>	<u>1,896</u>	0%
Total expenditures	<u>-</u>	<u>-</u>	<u>182,769</u>	0%
Excess/(deficiency) of revenues over/(under) expenditures	1	1	(723)	
Fund balance - beginning	<u>166,853</u>	<u>166,853</u>	<u>164,858</u>	
Fund balance - ending	<u>\$ 166,854</u>	<u>\$ 166,854</u>	<u>\$ 164,135</u>	

**LANDMARK AT DORAL
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2019
FOR THE PERIOD ENDED OCTOBER 31, 2020**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Special assessments - on roll	\$ -	\$ -	\$ 899,278	0%
Special assessments - off roll (East)	-	-	177,929	0%
Interest	4	4	-	N/A
Total revenues	<u>4</u>	<u>4</u>	<u>1,077,207</u>	0%
EXPENDITURES				
Principal	-	-	600,000	0%
Interest	-	-	457,931	0%
Total expenditures	<u>-</u>	<u>-</u>	<u>1,057,931</u>	0%
Other fees and charges				
Property appraiser	-	-	4,684	0%
Tax collector	-	-	4,684	0%
Total other fees and charges	<u>-</u>	<u>-</u>	<u>9,368</u>	0%
Total expenditures	<u>-</u>	<u>-</u>	<u>1,067,299</u>	0%
Excess/(deficiency) of revenues over/(under) expenditures	4	4	9,908	
Fund balance - beginning	<u>988,619</u>	<u>988,619</u>	<u>964,258</u>	
Fund balance - ending	<u><u>\$ 988,623</u></u>	<u><u>\$ 988,623</u></u>	<u><u>\$ 974,166</u></u>	

**LANDMARK AT DORAL
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
CAPITAL PROJECTS FUND SERIES 2016
FOR THE PERIOD ENDED OCTOBER 31, 2020**

	Current Month	Year to Date
REVENUES		
Interest & miscellaneous	\$ 1	\$ 1
Total revenues	1	1
EXPENDITURES		
Total expenditures	-	-
Excess/(deficiency) of revenues over/(under) expenditures	1	1
Net change in fund balance	1	1
Fund balance - beginning	104,765	104,765
Fund balance - ending	\$ 104,766	\$ 104,766

**LANDMARK AT DORAL
COMMUNITY DEVELOPMENT DISTRICT
SERIES 2016 AMORTIZATION SCHEDULE**

	Principal	Interest	Debt Service	Bond Balance
11/01/20		63,436.25	63,436.25	2,644,000.00
05/01/21	54,000.00	63,436.25	117,436.25	2,590,000.00
11/01/21		62,423.75	62,423.75	2,590,000.00
05/01/22	56,000.00	62,423.75	118,423.75	2,534,000.00
11/01/22		61,373.75	61,373.75	2,534,000.00
05/01/23	58,000.00	61,373.75	119,373.75	2,476,000.00
11/01/23		60,286.25	60,286.25	2,476,000.00
05/01/24	60,000.00	60,286.25	120,286.25	2,416,000.00
11/01/24		58,861.25	58,861.25	2,416,000.00
05/01/25	63,000.00	58,861.25	121,861.25	2,353,000.00
11/01/25		57,365.00	57,365.00	2,353,000.00
05/01/26	67,000.00	57,365.00	124,365.00	2,286,000.00
11/01/26		55,773.75	55,773.75	2,286,000.00
05/01/27	70,000.00	55,773.75	125,773.75	2,216,000.00
11/01/27		54,111.25	54,111.25	2,216,000.00
05/01/28	73,000.00	54,111.25	127,111.25	2,143,000.00
11/01/28		52,377.50	52,377.50	2,143,000.00
05/01/29	77,000.00	52,377.50	129,377.50	2,066,000.00
11/01/29		50,548.75	50,548.75	2,066,000.00
05/01/30	80,000.00	50,548.75	130,548.75	1,986,000.00
11/01/30		48,648.75	48,648.75	1,986,000.00
05/01/31	84,000.00	48,648.75	132,648.75	1,902,000.00
11/01/31		46,653.75	46,653.75	1,902,000.00
05/01/32	88,000.00	46,653.75	134,653.75	1,814,000.00
11/01/32		44,563.75	44,563.75	1,814,000.00
05/01/33	93,000.00	44,563.75	137,563.75	1,721,000.00
11/01/33		42,355.00	42,355.00	1,721,000.00
05/01/34	97,000.00	42,355.00	139,355.00	1,624,000.00
11/01/34		40,051.25	40,051.25	1,624,000.00
05/01/35	102,000.00	40,051.25	142,051.25	1,522,000.00
11/01/35		37,628.75	37,628.75	1,522,000.00
05/01/36	107,000.00	37,628.75	144,628.75	1,415,000.00
11/01/36		35,087.50	35,087.50	1,415,000.00
05/01/37	112,000.00	35,087.50	147,087.50	1,303,000.00

**LANDMARK AT DORAL
COMMUNITY DEVELOPMENT DISTRICT
SERIES 2016 AMORTIZATION SCHEDULE**

	Principal	Interest	Debt Service	Bond Balance
11/01/37		32,427.50	32,427.50	1,303,000.00
05/01/38	118,000.00	32,427.50	150,427.50	1,185,000.00
11/01/38		29,625.00	29,625.00	1,185,000.00
05/01/39	124,000.00	29,625.00	153,625.00	1,061,000.00
11/01/39		26,525.00	26,525.00	1,061,000.00
05/01/40	130,000.00	26,525.00	156,525.00	931,000.00
11/01/40		23,275.00	23,275.00	931,000.00
05/01/41	136,000.00	23,275.00	159,275.00	795,000.00
11/01/41		19,875.00	19,875.00	795,000.00
05/01/42	143,000.00	19,875.00	162,875.00	652,000.00
11/01/42		16,300.00	16,300.00	652,000.00
05/01/43	151,000.00	16,300.00	167,300.00	501,000.00
11/01/43		12,525.00	12,525.00	501,000.00
05/01/44	159,000.00	12,525.00	171,525.00	342,000.00
11/01/44		8,550.00	8,550.00	342,000.00
05/01/45	167,000.00	8,550.00	175,550.00	175,000.00
11/01/45		4,375.00	4,375.00	175,000.00
05/01/46	175,000.00	4,375.00	179,375.00	-
Total	2,644,000.00	2,090,047.50	4,734,047.50	

**LANDMARK AT DORAL
COMMUNITY DEVELOPMENT DISTRICT
SERIES 2019 SENIOR BONDS AMORTIZATION SCHEDULE**

	Principal	Coupon	Interest	Debt Service	Bond Balance
11/01/20			152,625.00	152,625.00	10,175,000.00
05/01/21	430,000.00	3.000%	152,625.00	582,625.00	9,745,000.00
11/01/21			146,175.00	146,175.00	9,745,000.00
05/01/22	445,000.00	3.000%	146,175.00	591,175.00	9,300,000.00
11/01/22			139,500.00	139,500.00	9,300,000.00
05/01/23	460,000.00	3.000%	139,500.00	599,500.00	8,840,000.00
11/01/23			132,600.00	132,600.00	8,840,000.00
05/01/24	475,000.00	3.000%	132,600.00	607,600.00	8,365,000.00
11/01/24			125,475.00	125,475.00	8,365,000.00
05/01/25	490,000.00	3.000%	125,475.00	615,475.00	7,875,000.00
11/01/25			118,125.00	118,125.00	7,875,000.00
05/01/26	500,000.00	3.000%	118,125.00	618,125.00	7,375,000.00
11/01/26			110,625.00	110,625.00	7,375,000.00
05/01/27	520,000.00	3.000%	110,625.00	630,625.00	6,855,000.00
11/01/27			102,825.00	102,825.00	6,855,000.00
05/01/28	535,000.00	3.000%	102,825.00	637,825.00	6,320,000.00
11/01/28			94,800.00	94,800.00	6,320,000.00
05/01/29	550,000.00	3.000%	94,800.00	644,800.00	5,770,000.00
11/01/29			86,550.00	86,550.00	5,770,000.00
05/01/30	565,000.00	3.000%	86,550.00	651,550.00	5,205,000.00
11/01/30			78,075.00	78,075.00	5,205,000.00
05/01/31	585,000.00	3.000%	78,075.00	663,075.00	4,620,000.00
11/01/31			69,300.00	69,300.00	4,620,000.00
05/01/32	600,000.00	3.000%	69,300.00	669,300.00	4,020,000.00
11/01/32			60,300.00	60,300.00	4,020,000.00
05/01/33	620,000.00	3.000%	60,300.00	680,300.00	3,400,000.00
11/01/33			51,000.00	51,000.00	3,400,000.00
05/01/34	640,000.00	3.000%	51,000.00	691,000.00	2,760,000.00
11/01/34			41,400.00	41,400.00	2,760,000.00
05/01/35	660,000.00	3.000%	41,400.00	701,400.00	2,100,000.00
11/01/35			31,500.00	31,500.00	2,100,000.00
05/01/36	680,000.00	3.000%	31,500.00	711,500.00	1,420,000.00
11/01/36			21,300.00	21,300.00	1,420,000.00
05/01/37	700,000.00	3.000%	21,300.00	721,300.00	720,000.00
11/01/37			10,800.00	10,800.00	720,000.00
05/01/38	720,000.00	3.000%	10,800.00	730,800.00	-
Total	10,175,000.00		3,145,950.00	13,320,950.00	

**LANDMARK AT DORAL
COMMUNITY DEVELOPMENT DISTRICT
SERIES 2019 SUBORDINATED BONDS AMORTIZATION SCHEDULE**

	Principal	Coupon	Interest	Debt Service	Bond Balance
11/01/20			76,340.63	76,340.63	4,170,000.00
05/01/21	170,000.00	3.125%	76,340.63	246,340.63	4,000,000.00
11/01/21			73,684.38	73,684.38	4,000,000.00
05/01/22	175,000.00	3.125%	73,684.38	248,684.38	3,825,000.00
11/01/22			70,950.00	70,950.00	3,825,000.00
05/01/23	180,000.00	3.125%	70,950.00	250,950.00	3,645,000.00
11/01/23			68,137.50	68,137.50	3,645,000.00
05/01/24	185,000.00	3.125%	68,137.50	253,137.50	3,460,000.00
11/01/24			65,246.88	65,246.88	3,460,000.00
05/01/25	195,000.00	3.375%	65,246.88	260,246.88	3,265,000.00
11/01/25			61,956.25	61,956.25	3,265,000.00
05/01/26	200,000.00	3.375%	61,956.25	261,956.25	3,065,000.00
11/01/26			58,581.25	58,581.25	3,065,000.00
05/01/27	205,000.00	3.375%	58,581.25	263,581.25	2,860,000.00
11/01/27			55,121.88	55,121.88	2,860,000.00
05/01/28	215,000.00	3.375%	55,121.88	270,121.88	2,645,000.00
11/01/28			51,493.75	51,493.75	2,645,000.00
05/01/29	220,000.00	3.375%	51,493.75	271,493.75	2,425,000.00
11/01/29			47,781.25	47,781.25	2,425,000.00
05/01/30	230,000.00	3.375%	47,781.25	277,781.25	2,195,000.00
11/01/30			43,900.00	43,900.00	2,195,000.00
05/01/31	240,000.00	4.000%	43,900.00	283,900.00	1,955,000.00
11/01/31			39,100.00	39,100.00	1,955,000.00
05/01/32	245,000.00	4.000%	39,100.00	284,100.00	1,710,000.00
11/01/32			34,200.00	34,200.00	1,710,000.00
05/01/33	255,000.00	4.000%	34,200.00	289,200.00	1,455,000.00
11/01/33			29,100.00	29,100.00	1,455,000.00
05/01/34	270,000.00	4.000%	29,100.00	299,100.00	1,185,000.00
11/01/34			23,700.00	23,700.00	1,185,000.00
05/01/35	280,000.00	4.000%	23,700.00	303,700.00	905,000.00
11/01/35			18,100.00	18,100.00	905,000.00
05/01/36	290,000.00	4.000%	18,100.00	308,100.00	615,000.00
11/01/36			12,300.00	12,300.00	615,000.00
05/01/37	300,000.00	4.000%	12,300.00	312,300.00	315,000.00
11/01/37			6,300.00	6,300.00	315,000.00
05/01/38	315,000.00	4.000%	6,300.00	321,300.00	-
Total	4,170,000.00		1,671,987.50	5,841,987.50	

**LANDMARK AT DORAL
COMMUNITY DEVELOPMENT DISTRICT**

4A

DRAFT

**MINUTES OF MEETING
LANDMARK AT DORAL
COMMUNITY DEVELOPMENT DISTRICT**

The Landmark at Doral Community Development District held a Landowners' Meeting on November 19, 2020 at 10:00 a.m., at the offices of Lennar, 730 N.W. 107th Avenue, Suite 300, Miami, Florida 33172.

Present were:

Daniel Rom	District Manager
Michal Szymonowicz (via telephone)	Wrathell, Hunt and Associates, LLC
Bruce Feagins (via telephone)	Wrathell, Hunt and Associates, LLC
Ginger Wald	District Counsel
Juan Alvarez	District Engineer
Carmen Orozco	Vice Chair
Teresa Baluja (via telephone)	Chair
Raisa Krause	Assistant Secretary
Todd Patterson	Assistant Secretary
Mirtha Davis-Lockwood	Landowner
Sheriyah McCoy	Landowner
Madelys Coronado	Landowner
Su Wun Bosco Leu	Landowner
Residents	

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Rom called the meeting to order at 10:29 a.m. Ms. Wald noted that Board Members present, in person, were Ms. Carmen Orozco, Seat 2, Ms. Raisa Krause, Seat 4, and Mr. Todd Patterson, Seat 5. Ms. Teresa Baluja, Seat 3, was attending via telephone.

SECOND ORDER OF BUSINESS

Affidavit/Proof of Publication

The affidavit of publication was included for informational purposes.

THIRD ORDER OF BUSINESS

Election of a Chair to Conduct Landowners' Meeting

40 On MOTION by Ms. Orozco and seconded by Mr. Patterson, with all in favor,
 41 Mr. Rom serving as Chair to conduct the Landowners' meeting, was approved.

42
43

44 **FOURTH ORDER OF BUSINESS**

Election of Supervisors [SEAT 4]

45
46

A. Nominations

47 Landowner Sheriyah McCoy made the following nomination:

48 Seat 4 Su Wun Bosco Leu

49 Ms. Orozco made the following nomination:

50 Seat 4 Raisa Krause

51 **B. Casting of Ballots**

52 **I. Determine Number of Voting Units Represented**

53 A total of 66 voting units were represented, as follows:

54 Ms. Orozco	0 individual votes	30 proxy votes
55 Mr. Patterson	1 individual vote	15 proxy votes
56 Ms. McCoy	1 individual vote	6 proxy votes
57 Ms. Davis-Lockwood	1 individual vote	10 proxy votes
58 Su Wun Bosco Leu	1 individual vote	0 proxy votes
59 Madelys Coronado	1 individual vote	0 proxy votes

60 **II. Determine Number of Voting Units Assigned by Proxy**

61 Lennar Homes, LLC, assigned by proxy 30 voting units to Ms. Orozco.

62 Individual landowners assigned by proxy 15 voting units to Mr. Patterson.

63 Individual landowners assigned by proxy 6 voting units to Ms. McCoy.

64 Individual landowners assigned by proxy 10 voting units to Ms. Davis-Lockwood.

65 Ms. Wald stated that Ms. Orozco has 30 proxies, Todd Patterson has 15 proxies,

66 Sheriyah McCoy has 6 proxies, and Mirtha Davis-Lockwood has 10 proxies.

67 A total of 61 voting units were assigned by proxy.

68 Ms. Orozco cast the following votes:

69 Seat 4 Raisa Krause 30 votes

70 Ms. McCoy cast the following votes:

71 Seat 4 Su Wun Bosco Leu 7 votes

72 Mr. Patterson cast the following votes:

73 Seat 4 Su Wun Bosco Leu 16 votes

74 Ms. Davis-Lockwood cast the following votes:

75 Seat 4 Su Wun Bosco Leu 11 votes

76 Mr. Leu cast the following vote:

77 Seat 4 Su Wun Bosco Leu 1 vote

78 Ms. Coronado cast the following vote:

79 Seat 4 Su Wun Bosco Leu 1 vote

80 **C. Ballot Tabulation and Results**

81 Mr. Rom reported the following ballot tabulation, results and term length.

82 Seat 4 Su Wun Bosco Leu 36 votes 4-year Term

83 Seat 4 Raisa Krause 30 votes Not elected

84

85 **FIFTH ORDER OF BUSINESS Landowners' Questions/Comments**

86

87 There being no Landowners' questions or comments, the next item followed.

88

89 **SIXTH ORDER OF BUSINESS Adjournment**

90

91 There being nothing further to discuss, the meeting adjourned at 11:05 a.m.

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93

94 [SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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Secretary/Assistant Secretary

Chair/Vice Chair

**LANDMARK AT DORAL
COMMUNITY DEVELOPMENT DISTRICT**

4B

DRAFT

**MINUTES OF MEETING
LANDMARK AT DORAL
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Landmark at Doral Community Development District held a Regular Meeting on November 19, 2020, *immediately following the Landowners' Meeting scheduled to commence at 10:00 a.m.*, at the offices of Lennar, 730 N.W. 107th Avenue, Suite 300, Miami, Florida 33172.

For Landmark at Doral CDD:

Teresa Baluja (via telephone)	Chair
Carmen Orozco	Vice Chair
Todd Patterson	Assistant Secretary
Su Wun Bosco Leu	Assistant Secretary
Michelle A. Garcia	Assistant Secretary

Also present were:

Daniel Rom	District Manager
Ginger Wald	District Counsel
Juan Alvarez	District Engineer
Mirtha Davis-Lockwood	Resident
Sheriyah McCoy	Resident
Madelys Coronado	Resident

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Rom called the meeting to order at 11:07 a.m. He stated the Landowners' Meeting just concluded at which Mr. Bosco Leu was elected to the Board. The Oath of Office was administered to Ms. Michelle A. Garcia, Seat 1, prior to this meeting. Supervisors Orozco, Patterson, Leu and Garcia were present in person. Supervisor Baluja was attending via telephone.

SECOND ORDER OF BUSINESS

Public Comments

38 Ms. Mirtha Davis-Lockwood, a resident, stated that residents would contest
 39 appointments of non-homeowners to the Board and that residents would be requesting a full
 40 review of all items being assessed to resident’s taxes from the CDD, as she feels that some
 41 items should not be included in their taxes. There was a question in reference to the 66th Street
 42 median and ownership/voting rights of that area.

43 Ms. Sheriyah McCoy, a resident, asked if CDD announcements could be published in a
 44 medium that was more accessible to the general public.

45

46 **THIRD ORDER OF BUSINESS**

**Administration of Oath of Office to Newly
 Elected Supervisors [SEATS 1 & 4], (the
 following to be provided in a separate
 package)**

47

48

49

50

51 Ms. Wald, a Notary of the State of Florida and duly authorized, administered the Oath of
 52 Office to Mr. Su Wun Bosco Leu. The following items were provided and would be reviewed,
 53 individually, following the meeting:

54 **A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**

55 **B. Membership, Obligations and Responsibilities**

56 **C. Financial Disclosure Forms**

57 **I. Form 1: Statement of Financial Interests**

58 **II. Form 1X: Amendment to Form 1, Statement of Financial Interests**

59 **III. Form 1F: Final Statement of Financial Interests**

60 **D. Form 8B – Memorandum of Voting Conflict**

61

62 **FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-01,
 Canvassing and Certifying the Results of
 the Landowners’ Election of Supervisors
 Held Pursuant to Section 190.006(2),
 Florida Statutes; and Providing for an
 Effective Date**

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71 Mr. Rom presented Resolution 2021-01 and recapped the Landowners’ Election results
72 as follows:

73 Seat 4 Su Wan Bosco Leu 36 votes 4-year Term

74

On MOTION by Mr. Patterson and seconded by Ms. Garcia, with all in favor, Resolution 2021-01, Canvassing and Certifying the Results of the Landowners’ Election of Supervisors Held Pursuant to Section 190.006(2), Florida Statutes; and Providing for an Effective Date, was adopted.

79

80

81 **FIFTH ORDER OF BUSINESS**

Consider Appointment of Qualified Elector to Fill Vacancy in Seat 5

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83

84 Mr. Leu nominated Mr. Todd Patterson to fill the vacancy in Seat 5. No other
85 nominations were made.

86

On MOTION by Ms. Garcia and seconded by Ms. Orozco, with all in favor, the appointment of Mr. Todd Patterson to Seat 5, term expires November 2024, was approved.

87

88

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91

- 92 • **Administration of Oath of Office to Newly Elected Supervisor**

93 The Oath of Office was administered to Mr. Patterson following the Eleventh Order of
94 Business.

95

96 **SIXTH ORDER OF BUSINESS**

Consideration of Resolution 2021-02, Designating a Chair, a Vice Chair, a Secretary, Assistant Secretaries, a Treasurer and an Assistant Treasurer of the Landmark at Doral Community Development District, and Providing for an Effective Date

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104 Mr. Rom presented Resolution 2021-02. Ms. Wald discussed the roles and
105 responsibilities of the Board Members and officer positions.

106 Ms. Baluja nominated the following slate of officers:

- 107 Chair Teresa Baluja
- 108 Vice Chair Carmen Orozco
- 109 Secretary Craig Wrathell
- 110 Assistant Secretary Todd Patterson
- 111 Assistant Secretary Su Wan Bosco Leu
- 112 Assistant Secretary Michelle A. Garcia
- 113 Assistant Secretary Cindy Cerbone
- 114 Assistant Secretary Daniel Rom
- 115 Treasurer Craig Wrathell
- 116 Assistant Treasurer Jeff Pinder

117 Mr. Leu nominated the following slate of officers:

- 118 Chair Todd Patterson
- 119 Vice Chair Su Wan Bosco Leu
- 120 Secretary Craig Wrathell
- 121 Assistant Secretary Teresa Baluja
- 122 Assistant Secretary Carmen Orozco
- 123 Assistant Secretary Michelle A. Garcia
- 124 Assistant Secretary Cindy Cerbone
- 125 Assistant Secretary Daniel Rom
- 126 Treasurer Craig Wrathell
- 127 Assistant Treasurer Jeff Pinder

128 No other nominations were made.

129

130 **On MOTION by Ms. Orozco and seconded by Ms. Garcia, with Ms. Orozco, Ms.**
 131 **Garcia and Ms. Baluja in favor and Mr. Leu and Mr. Patterson dissenting,**
 132 **Resolution 2021-02, Designating a Chair, a Vice Chair, a Secretary, Assistant**
 133 **Secretaries, a Treasurer and an Assistant Treasurer of the Landmark at Doral**
 134 **Community Development District, as nominated by Ms. Baluja, and Providing**
 135 **for an Effective Date, was adopted. [Motion passed 3-2]**

136

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138 SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2021-03, Ratifying and Approving Actions Taken by the Board of Supervisors at Meetings Held Via Media Communications Technology Pursuant to Executive Order No. 20-69, as Amended and Extended, as a Result of the Covid-19 Pandemic

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Ms. Wald presented Resolution 2021-03.

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On MOTION by Ms. Orozco and seconded by Ms. Baluja, with all in favor, Resolution 2021-03, Ratifying and Approving Actions Taken by the Board of Supervisors at Meetings Held Via Media Communications Technology Pursuant to Executive Order No. 20-69, as Amended and Extended, as a Result of the Covid-19 Pandemic, was adopted.

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155 EIGHTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of September 30, 2020

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Mr. Rom presented the Unaudited Financial Statements as of September 30, 2020.

159 Discussion ensued regarding construction funds. This item was deferred to the next meeting.

160

161 NINTH ORDER OF BUSINESS

Approval of September 10, 2020 Telephonic Public Hearing and Meeting Minutes

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165 Mr. Rom presented the September 10, 2020 Telephonic Public Hearing and Meeting
166 Minutes.

167

On MOTION by Ms. Orozco and seconded by Ms. Garcia, with all in favor, the September 10, 2020 Telephonic Public Hearing and Meeting Minutes, as presented, were approved.

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173 TENTH ORDER OF BUSINESS

Staff Reports

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A. District Counsel: *Billing, Cochran, Lyles, Mauro & Ramsey, P.A.*

176 There being nothing further to report, the next item followed.

177 **B. District Engineer: *Alvarez Engineers, Inc.***

178 There being no report, the next item followed.

179 **C. District Manager: *Wrathell, Hunt and Associates, LLC***

180 Mr. Leu suggested changing the meeting location. Ms. Wald discussed advertising and
181 meeting room requirements, including COVID-19 considerations. The subject of a new meeting
182 location would be discussed in January 2021.

183 • **NEXT MEETING DATE: December 10, 2020 at 10:00 A.M.**

184 ○ **QUORUM CHECK**

185 The next meeting will be held December 10, 2020 but might be cancelled, if not
186 necessary.

187

188 **ELEVENTH ORDER OF BUSINESS**

Public Comments/Supervisors' Requests

189

190 Ms. Davis-Lockwood stated that she was requesting a review of Ms. Garcia's
191 qualification as a candidate and if Ms. Garcia was a resident. Ms. Davis-Lockwood was advised
192 by District Counsel that she would need to submit that request to the Supervisor of Elections, as
193 the District does not determine or handle the candidate qualification process.

194 A member of the public stated that homeowners wished to form a committee to review
195 decisions on any budget adjustments prior to any changes being made by the Board.

196 ▪ **Administration of Oath of Office to Newly Elected Supervisor**

197 **This item, previously part of the Fifth Order of Business, was presented out of order.**

198 Ms. Wald, a Notary of the State of Florida and duly authorized, administered the Oath of
199 Office to Mr. Todd Patterson.

200

201 **TWELFTH ORDER OF BUSINESS**

Adjournment

202

203 There being nothing further to discuss, the meeting adjourned.

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205 **On MOTION by Ms. Orozco and seconded by Ms. Garcia, with all in favor, the**
206 **meeting adjourned at 11:45 a.m.**

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Secretary/Assistant Secretary

Chair/Vice Chair

**LANDMARK AT DORAL
COMMUNITY DEVELOPMENT DISTRICT**

5C

LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT**BOARD OF SUPERVISORS FISCAL YEAR 2020/2021 MEETING SCHEDULE****LOCATION***offices of Lennar, 730 N.W. 107th Avenue, Suite 300, Miami, Florida 33172*

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 8, 2020 CANCELED	Regular Meeting	10:00 AM
November 19, 2020	Landowners' Meeting & Regular Meeting	10:00 AM
December 10, 2020	Regular Meeting	10:00 AM
January 14, 2021	Regular Meeting	10:00 AM
February 11, 2021	Regular Meeting	10:00 AM
March 11, 2021	Regular Meeting	10:00 AM
April 8, 2021	Regular Meeting	10:00 AM
May 13, 2021	Regular Meeting	10:00 AM
June 10, 2021	Regular Meeting	10:00 AM
July 8, 2021	Regular Meeting	10:00 AM
August 12, 2021	Regular Meeting	10:00 AM
September 9, 2021	Public Hearing & Regular Meeting	10:00 AM

In the event that the COVID-19 public health emergency prevents the meetings from occurring in-person, the District may conduct the meetings by telephone or video conferencing communications media technology pursuant to governmental orders, including but not limited to Executive Orders 20-52, 20-69, 20-150, 20-179 and 20-193 issued by Governor, and any extensions or supplements thereof, and pursuant to Section 120.54(5)(b)2., Florida Statutes.